

Vacancy

ILL, a world leader in neutron science and technologies, is hiring an EU projects manager within its Partnerships and Communication Service (PACS). This position will focus on the optimal delivery of EU projects at ILL while supporting the development of new projects. The task is complex due to the large number of projects running simultaneously (about 15), which currently represent a total financial value of 1.5 M€ per year

EU projects manager

Yours Tasks

You will be responsible for:

- Monitoring projects (recruitment, spending, etc) to ensure that they stay on track to deliver and take full advantage of the project opportunities.
- Interacting with the French Ministry of Research and the European Commission to follow rules for EU projects and ensure their implementation at ILL through close interaction with the Administration Division.
- Budget reporting to the European Commission via project coordinators, including end-of-project, external audits.
- Preparing six-monthly reviews for the ILL Management Board to share information in a timely manner on project progress and to demonstrate the value of the portfolio of projects.
- Working with the second member of the EU projects team on the prospection for and elaboration of new projects, including lobbying, networking and responding to calls with appropriate consortia of ILL staff and external partners.

Qualifications / Experience:

- University degree (Master's or higher) in relevant subjects (e.g. administration, finance, project management, European studies or other fields related to this profile).
- At least 5 years of professional experience in the management of European projects, including proposal preparation.
- Knowledge of EU funding programmes and opportunities.
- Self-motivated, autonomous and independent in task accomplishment and ability to prioritise and multitask.
- Excellent interpersonal skills as well as verbal and written communication skills.
- Fluency in English, oral and written.

We offer:

- ✓ **Quality of life** A hub for research and technology, the city of Grenoble is ideally located in the heart of the French Alps (just 3 hours from Paris/Provence by train, 1 hour from Lyon international airport and 1 ½ hours from Geneva). It is important for us that our staff achieve a healthy work-life balance. We therefore offer home working (under certain conditions), generous annual paid leave entitlement and a host of other benefits that you will discover when you arrive!
- ✓ **Prospects** We guarantee you a **stable permanent position** in a multicultural scientific environment.
- ✓ **Benefits** - We offer generous social benefits (expatriation allowance, excellent health cover), moving and relocation assistance (under certain conditions) and an annual productivity bonus. We also offer language courses for you and your partner and subsidies for the use of public transport and the staff canteen, as well as for holidays and a variety of cultural and sports activities.

How to apply:

Please submit your application on line no later 14/11/2024, via our website :

www.jll.eu/careers

(vacancy reference : 23/49).
